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|  | **APPLICATION FORM** |  |
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| **Hammersmith Management College**4 Cambridge Court210 Shepherds Bush Road, London |  | Your photo here! |
| W6 7NJPlease type or write clearly Completed application for | in CAPITAL LETTERS.s should be returned to the above address. |  |
| **SECTION 1: PERSONAL DETAILS** |  |

Surname (Mr/Miss/Mrs/Ms): Nationality: First Name(s): Date of Birth: Marital Status: No. of dependants: Passport number: Expiry date:

Current Address Next of Kin contact details:

|  |  |
| --- | --- |
|   Telephone: Email:  | Name Address  Tel: Email:  |
| **SECTION 2: COURSE AND STUDY MODE** |  |

Course and Level:

|  |  |  |  |
| --- | --- | --- | --- |
| Duration: | 4 Weeks | 8 Weeks  | 12 Weeks |
|  |  |  |  |

Commencement date: (Tick one box): Aug/Sep Feb/Mar July

 Where did you hear about us?

Enrolment period to

 **SECTION 3: PREVIOUS EDUCATIONAL QUALIFICATIONS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of Institution | From | To | FT/PT | Course | Language Used |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Language Proficiency: \_

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| --- |
| *Where applicable Academic qualifications provided are checked and verified from the awarding body before**a place is offered.* |
| **SECTION 4: FEES** (Tick the appropriate box) |

Who will be responsible for your fees? Yourself: Employer Financial Sponsor

Please provide proof of income of financial sponsor: (such as payslips, bank statement, Trading accounts)

**SECTION 5: PERSONAL CIRCUMSTANCES** ( please circle)

1. Were you ever refused entry clearance to any country? Yes/No

If yes provide details:

1. Were any of the previous refusals based on deception; submission of fake documents? Yes/No

If yes provide details:

1. Have you travelled to UK before? Yes/No
2. Have you ever over stayed in UK? Yes/No
3. Have you ever lived away from home before? Yes/No
4. Do you have any special needs and or dietary requirements Yes/No
5. Do you have any pre-existing medical condition that may result in needing additional learning support Yes/No
6. Have you provided a personal statement regarding the choice of the Qualification?\* Yes/No

\*It should demonstrate your understanding of the course and level of commitment required for completion.

**SECTION 6: DECLARATION**

I confirm that the information provided in this form is correct. I have fully read and understood the terms and conditions of this admission I authorise the college to share information regarding attendance and progress with the relevant professional body and my employer.

# Applicant’s signature: Date:

**Data Protection Act**: In compliance with UK DATA PROTECTION legislation, any information provided on this form will be kept secure and treated confidentially. The data collected will only be used by the college and not disclosed to any external sources without your prior consent.

HMC reserves the right to cancel and/or amend the course without prior notice.